August 25, 2015

Deans and Associate Deans,

SIU Carbondale recently implemented two academic policy changes that may affect your college and program requirements.

**Course Repeat Policy:** The first policy change removes the approval requirement for students to repeat courses more than two times. If programs in your college use the previous Repeat policy to limit enrollments in required courses, you may need to set restrictions at the program or course level. Setting restrictions to limit the number of repeat course enrollments at the program level can be accomplished with a form 90A. If you find it necessary to set repeat restrictions at the course level, form 90s will be required.

**Course Drops:** The second academic policy change removes the withdraw limit and Provost approval on Course Drops. Students are no longer restricted to a less than 50% withdraw of their enrollments. However, students wishing to withdraw from all courses in any one semester must still contact the Registrar’s office.

If you have any questions about the change in policies, please contact the Associate Provost for Academic Programs, Jim Allen, apap@siu.edu, 453-7653.

Thank you,

Susan M. Ford