


MEMORANDUM

DATE: February 17, 2020

TO: Deans and Associate Deans

FROM: Meera Komarraju 
Provost and Vice Chancellor for Academic Affairs

RE: Textbook Selection Due Dates to Follett's

The Federal Higher Education Opportunity (HEOA) Act textbook provision, effective July 1, 2010, mandates that when a course is listed by an accredited university, the full costs of that course are disclosed to all prospective and enrolled students considering course registration (*read more at <http://pvcaa.siu.edu/common/documents/heoa-textbook.pdf>*). This requirement includes book and rental materials, which must be specified when the course is actually scheduled by the faculty or department.

Advance registration for Summer and Fall semesters begins March 31, 2020. The goal for textbook adoptions on file at the time registration opens is **100%**, which means that SIU would be in compliance with the Department of Education mandate to distribute this information to students. Your assistance in helping us provide this service is greatly appreciated.

Textbook adoption forms will be delivered from the Bookstore soon. Please send all inquiries by contacting the bookstore, 536-3321, or make selections on **Follett's** webpage at https://adoptions.efollett.com/OnlineAdoptionsWeb/onlineAdoptions.html?storeNumber=625&langId=en_US or with selected materials including author(s), title, edition, publisher, date, and ISBN. Please ensure that all courses you are scheduling for the Summer and Fall semesters have course materials, where appropriate, ordered no later than **March 15, 2020 (Summer courses) and April 15, 2020 (Fall courses)**.

Please note that a number of courses, such as studios, internships, and independent studies, do not need textbooks. But it is important for the faculty to decide for themselves how they wish to teach and what materials they require their students to acquire. For information please contact the bookstore at 536-3321.