

**MEMORANDUM**

TO: Deans and Associate Deans

DATE: September 15, 2020

FROM: Meera Komarraju *Meera Komarraju* 9/15/20  
Provost and Vice Chancellor for Academic Affairs

RE: **Textbook Selections for SPR 21 Due to Follett October 15, 2020**

The Federal Higher Education Opportunity (HEOA) Act textbook provision, effective July 1, 2010, mandates that when a course is listed by an accredited university, the full costs of that course are disclosed to all prospective and enrolled students considering course registration (*read more at <http://pvcaa.siu.edu/common/documents/heoa-textbook.pdf>*). This requirement includes book and rental materials, which must be specified when the course is actually scheduled by the faculty or department.

Advance registration for Spring semester 2021 is expected to open in late October, 2020. The goal for textbook adoptions on file at the time registration opens is **100%**, which means that SIU would be in compliance with the Department of Education mandate to distribute this information to students.

Your assistance in helping us provide this service is greatly appreciated. Watch for textbook adoption forms to be delivered from the bookstore. Please send inquiries to the bookstore at 536-3321, or make selections on **Follett's** webpage at <https://adoptions.efollett.com/OnlineAdoptionsWeb/onlineAdoptions.html> or with selected materials including author(s), title, edition, publisher, date, and ISBN. Please ensure that all courses you are scheduling for the Spring semester have course materials, where appropriate, ordered no later than **October 15**.

*Please note that a number of courses, such as studios, internships, and independent studies, do not need textbooks. But it is important for the faculty to decide for themselves how they wish to teach and what materials they require their students to acquire. For information please contact the bookstore at 536-3321.*